

## MINUTES

October 14, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 14th day of October, 2008, in meeting room 240 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman  
Roy Mallory, (Foreman, District #3, for Rusty Sullivan, Vice-Chairman)  
Mark Meyer, (Foreman, District #1, for Rod Cleveland, Member)  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Don Holyfield, Ed Miller, Brenda Wakeman, James Tyree, Peggy Laizure, Deborah VanWye, Dana Brown, Bobby Stevens and Jamie Birdwell.

Chairman Skinner began the meeting with the Pledge of Allegiance.

Chairman Skinner moved, seconded by Mark Meyer, to approve the minutes of the Regular Meeting of October 6, 2008.

The vote was: George Skinner, yes; Roy Mallory, yes; Mark Meyer, yes.  
Motion Carried.

Per the recommendation of Brenda Wakeman, Assistant Purchasing Agent, Chairman Skinner moved, seconded by Mark Meyer, to accept the bids and table the awarding and/or rejecting of County Bid #HWY-1392 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from November 5, 2008 through May 4, 2009.

The vote was: George Skinner, yes; Roy Mallory, yes; Mark Meyer, yes.  
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

<b>CLEVELAND COUNTY BID SUMMARY</b>			
<b>List of Individual Bidders</b>			
	<b>Haskell Lemon Construction</b>	<b>Paving Materials Inc.</b>	
BID: <b>#HWY-1392</b>	1	2	
DEPT: Commissioner's			
DATE OPENED: 10-14-08			
			<b>Awarded To:</b>
Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners.			Tabled 10-14-08
The bid term will be from November 05, 2008 thru May 04, 2009			
NON-COLLISION AFFIDAVIT:	YES	YES	

Chairman Skinner moved, seconded by Mark Meyer, to reject all bids and to re-bid at a later date, County Bid #COM3-1391 – The application of Road Sealant for two (2) miles of road in District #3 for the District #3 County Commissioner.  
 The vote was: George Skinner, yes; Roy Mallory, yes; Mark Meyer, yes.  
 Motion Carried.

Per the recommendation of David Batton, Assistant District Attorney, Chairman Skinner moved, seconded by Mark Meyer, to approve and/or disapprove the invoices received from Pottawatomie County for housing inmates for the months of July and August, 2008 and the variances existing in the Cleveland County Sheriff’s Office figures.  
 The vote was: George Skinner, yes; Roy Mallory, yes; Mark Meyer, yes.  
 Motion Carried.  
 (Clerk’s note: Invoice #1 – Services for July, 2008, in the amount of \$4,844.00 and Invoice #2 – Services for August, 2008, in the amount of \$8,988.00.)

Chairman Skinner called for the discussion, Consideration, and/or Action on the Jail Report from Ed Miller.

Mr. Ed Miller presented the following report:

The Cleveland County Detention Center held an average of 204 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
9/30/2008 Tues	193	10	4	179
10/01/2008 Wed	199	9	3	187
10/02/2008 Thur	191	9	3	179
10/03/2008 Fri	199	9	3	187
10/04/2008 Sat	211	8	3	200
10/05/2008 Sun	222	8	3	211
10/06/2008 Mon	217	8	3	206
10/07/2008 Tues	199	9	3	187
<u>Daily Average</u>	<u>204</u>	<u>9</u>	<u>3</u>	<u>192</u>

The Book-Ins comparison for this week:

2008            39 FEMALES & 140 MALES = 179 TOTAL. (3% decrease from last year)

(41 Inmates reside outside of Cleveland County)

2007            44 FEMALES & 141 MALES = 185 TOTAL

(62 Inmates reside outside of Cleveland County)

Four (4) Inmates were transported to DOC September 30 2008.

Three (3) Inmates were transported to DOC October 10 2008.

Chairman Skinner moved, seconded by Mark Meyer, to accept the Jail Report.

The vote was: George Skinner, yes; Roy Mallory, yes; Mark Meyer, yes.

Motion Carried.

Chairman Skinner moved, seconded by Mark Meyer, to approve the September, 2008 monthly reports of the following:

- a. Paula Roberts, Election Board Secretary
- b. Shari Kinney, County Health Department
- c. Don Holyfield, County Sheriff (Cash Bond)
- d. Don Holyfield, County Sheriff

The vote was: George Skinner, yes; Roy Mallory, yes; Mark Meyer, yes.

Motion Carried.

Chairman Skinner moved, seconded by Mark Meyer, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 240,996.42
T1C	\$ 5,381.64
T2A	\$ 1,728,125.15
T2B	\$ 31,790.09
<u>T3</u>	<u>\$ 2,144,318.33</u>
Total Unrestricted	\$ 4,150,611.63

The vote was: George Skinner, yes; Roy Mallory, yes; Mark Meyer, yes.  
Motion Carried.

Chairman Skinner moved, seconded by Mark Meyer, to approve the following Blanket Purchase Orders:

- a. General Fund
  - 09-2289 – SM2 Carrier North Texas and Okla. \$ 2,500.00
  - 09-2299 – D2 Norman Stamp & Seal Company 100.00
  - 09-2358 – B1A-300 Associate Medical Professionals 7,500.00
- b. Highway Fund
  - 09-2286 – T2A C.L. Boyd Company, Inc. 1,000.00
  - 09-2304 – T2A Clark Oil Distributors, Inc. 3,000.00
  - 09-2305 – T2A KSM Exchange, LLC 1,500.00
  - 09-2306 – T2A C.L. Boyd Company, Inc. 1,000.00
  - 09-2353 – T2A Dave’s Small Engine Repair 500.00
  - 09-2359 – T2A P & K Equipment, Inc. 1,000.00
  - 09-2366 – T2A KSM Exchange, LLC 1,000.00
  - 09-2367 – T2A Fastenal Industrial & Construction 750.00
  - 09-2368 – T2A O’Reilly Automotive 2,500.00
  - 09-2375 – T2A Copelin’s Office Center 200.00
- c. Health Department Fund
  - 09-2374 – MD2 Oklahoma Gas & Electric Services 17,000.00
- d. Sheriff’s Jail Fund
  - 09-2354 – CFBJ2-300 Ken’s Discount Pharmacy 2,500.00
  - 09-2355 – CFBJ2-300 Rod’s Pest Control 360.00
  - 09-2356 - CFBJ2-300 American Chemical Systems, LLC 700.00
  - 09-2357 - CFBJ2-300 American Chemical Systems, LLC 1,200.00

The vote was: George Skinner, yes; Roy Mallory, yes; Mark Meyer, yes.  
Motion Carried.

Chairman Skinner moved, seconded by Mark Meyer, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-0325 – C2	09-0475 -T2A
09-0396 – B2A-300	09-1330 - T2A
09-0422 – B2A-500	
09-0445 – B2A-300	09-1711 – CFBRE2-300
09-0468 – B2A-300	
09-1967 – B2B-300	09-1512 – FF2

The vote was: George Skinner, yes; Roy Mallory, yes; Mark Meyer, yes.  
Motion Carried.

Chairman Skinner moved, seconded by Mark Meyer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 08/09

a. General Fund	\$ 58,529.13
b. Highway Fund	219,082.19
c. Health Fund	104,408.51
d. Sheriff Revolving Fund	55.09
e. Sheriff Commissary Fund	1,002.44
f. Sheriff Service Fee Fund	1,596.38
g. Sheriff Jail Fund	13.64
h. Local Emergency Planning Fund	279.29
i. Fair Board Fund	10,675.32

FY 07/08

a. General Fund	\$ 483.10
b. Highway Fund	39,882.00

The vote was: George Skinner, yes; Roy Mallory, yes; Mark Meyer, yes.  
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Skinner called for miscellaneous discussion.

Bobby Stevens addressed the Board concerning the Railroad Crossing located in Noble.

Chairman Skinner advised Mr. Stevens he would need to visit with the City of Noble and the Officials associated with the Railroad Crossing about the issues.

Mr. Stevens thanked Mr. Skinner and the Board.

There being no further business to come before the Board, Chairman Skinner moved, that the meeting be adjourned. Mark Meyer seconded the motion.

The vote was: George Skinner, yes; Roy Mallory, yes; Mark Meyer, yes.

Motion Carried.

(Clerk's Note: Agenda was posted on 10-10-08 @ 8:10 a.m.)